

BLOXHAM PARISH COUNCIL

MONDAY 1 MARCH 2021

Clerk & Responsible Financial Officer
Theresa Goss
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22 February 2021

Dear Councillor,

A meeting of the Parish Council will be held on Zoom on **Monday 1 March 2021 at 7.30pm** to transact the business set out in the Agenda below and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Kieron Mallon are also invited to attend.

The Zoom joining details are as follows:

<https://us02web.zoom.us/j/85791763822?pwd=d1Vwb3pqSFBnMTgvVjlxZD3lNdkxPZz09>

Meeting ID: 857 9176 3822

Passcode: 741570

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:30pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:30pm

3. **Declarations of Interest**

(a) *To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

(b) *To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:30pm – 7:35pm

4. **Minutes** - To confirm the minutes of the meetings held on 16 February 2021. **(Attached)**

7:35pm – 7:40pm

5. **Matters Arising** - To discuss any issues arising from the minutes of 16 February 2021.

7:40pm – 7:50pm

6. **Chairman's Announcements**

- Miller Homes, Tadmerton Road - Defects Report
- Protocol for Marking the Death of a Senior Figure
- Local Transport and Connectivity Plan Vision Consultation – Councillor required to review the consultation documents and submit to the next meeting

7:50pm – 8:00pm

7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.

8:00pm – 8:10pm

8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.

8:10pm – 8:20pm

9. **Planning**

i) Planning Applications - To consider the following planning applications:

- 21/00370/F & 21/00371/LB, Brook Cottage, Little Bridge Road, Bloxham - Single storey timber conservatory.

ii) Cherwell Local Plan Review 2040 - Planning for Cherwell to 2040 – To note that Councillors Sophie Floate and Stephen Phipps are completing the village services questionnaire for submission to Cherwell District Council. **(Information previously circulated)**

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>

8:20pm – 8:30pm

10. **Environment/Village Matters**

i) Biodiversity Group – To receive an update on the work of the Biodiversity Group. **(Report to follow)**

ii) Bloxham Annual Parish Meeting – To discuss the Annual Parish Meeting being held on Thursday 22 April 2021.

iii) Bowls Club Sign – To discuss a request for a new sign at the entrance road to the Bowls Club. **(Report to follow)**

8:30pm – 8:40pm

11. **Financial Matters**

- i) Accounts for Payment & Bank Reconciliation - To approve the accounts for payment and the bank reconciliation. **(Report to follow)**
- ii) Section 106 Funds – To consider the response from Oxfordshire County Council regarding Section 106 funds allocated to Bloxham. **(Previously circulated)**

8:40pm – 8:50pm

12. **Parish Council Matters**

- i) Vacancies – To consider any applications for co-option onto the Parish Council.
- ii) Parish Council Representatives - To receive reports from the Parish Council's Representatives on other bodies. **(Report to follow)**
- iii) Parish Council Responsibilities – To appoint a Councillor to the following roles:

- Snow Warden
- Financial Monitoring

- iv) Training Policy – To approve a Parish Council training policy. **(Policy to follow)**

8:50pm – 9:00pm

13. **Correspondence** – Items of correspondence will be circulated to members. **9:00pm**

14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information. **9:00pm**

15. **Jubilee Hall Project** – To discuss the project at Jubilee Hall.

9:00pm – 9:30pm

16. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm and will be held on Zoom until further notice. Please contact the Clerk for the joining details.

- Tuesday 16 March 2021
- Monday 29 March 2021 (Additional)
- Monday 12 April 2021
- Thursday 22 April 2021 (Bloxham Annual Parish Meeting)
- Wednesday 5 May 2021

9:30pm

17. **Items for the Future Agendas/Items of Information**

9:30pm

- Local Transport and Connectivity Plan Vision Consultation

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Cancelled Until Further Notice

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk